

VLOG Version 20.02	Group Description in Agriculture including Members List	Annex 23 01.09.20
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Group description

Group organiser:

Responsible for group certification:

Activities of group members:

Contractors, subcontractors and outsourced processes:

Areas of responsibility of the group organiser:

Basis for the initial and subsequent certifications [25 %- or 100 % process]

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Use of several certification bodies

[If multiple certification bodies are used, the group description must clearly indicate which tasks are to be performed by which certification body.]

Please attach a current list of your members according to the template described below.

Member list attached

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This section contains a sample template of a member list for group certification in agriculture. The group organiser must always keep the member list up to date. The group organiser has to promptly notify the certification body of any relevant changes. The member list below or a member list with equivalent content may be used. *[Information in boldface is mandatory according to the Standard; the remainder is recommended.]*

Member list exemplary

Name/ business	Address	Official authorisation number	Contact person and contact information	Risk category	Group member since	Initial sampling by the group organiser (for 25 % method)	Most recent routine audit/initial audit by the certification body	Print number¹	Responsible certification body²
<i>Sam Sample</i>	<i>Sample street 2, 87654 Sampletown</i>		<i>Sam Miller, Tel: 0123 45675, s.miller@supplier.de</i>	1	<i>[Date]</i>	<i>[Date]</i>	<i>[Date]</i>	-	
<i>Joe's dairy</i>	<i>Dairy street 1, 54321 Sampleville</i>		<i>Joe Farmer, Tel: 0987 5676, dairy@supplier.de</i>	2	<i>[Date]</i>	<i>[Date]</i>	<i>Has not yet taken place</i>	-	
<i>[...]</i>									

¹ Only relevant for egg production

² Only relevant if the group uses multiple certification bodies for VLOG certification