

# Explanations for the VLOG Incident Sheet

## - Agricultural Group Organiser

*Note: In case of a VLOG group certification, the group organiser can assume (pooled) reporting responsibility for the respective group members, using the Agricultural Group Organiser Incident Sheet.*

### 1. What are “incidents” within the meaning of the VLOG Standard?

“Incidents” are scenarios in which non-VLOG-compliant animals or food is placed on the market with the “Ohne GenTechnik” seal, the reputation of VLOG is at risk or the VLOG system is otherwise jeopardised.

The following situations are particularly relevant in the areas of agriculture:

- Animals/animal products were marketed as “VLOG” or with the “Ohne GenTechnik” seal, although they do not meet the requirements of the VLOG Standard (e.g. required minimum feeding conversion period was not (yet) met by the time of sale; GMO feed subject to compulsory labelling was fed, so that the minimum feeding conversion period had to be started over)<sup>1</sup>
- Reasonable suspicion that a business is engaging in non- VLOG-compliant production, (alleged) cases of fraud in the VLOG system (including fraud by business partners or third parties...)
- Public criticism of the business’s VLOG production (media inquiries, press reports, articles, etc.)

Regarding communication with media concerning VLOG certification and/or the use of the "Ohne GenTechnik" seal and/or "VLOG geprüft" seal, VLOG must be informed in advance or at least parallel to publication. We will be pleased to advise you and coordinate the communication with the media/third parties with you.

### 2. How should incidents be reported to VLOG?

The VLOG group organiser must notify VLOG about any incidents. In doing so, the group organiser assumes (pooled) reporting responsibility for the respective group members. All cases should be reported, even if the group organiser is uncertain whether a situation represents an incident or not.

If the group organiser does not report the incident, each business must fill out its own *Agricultural and Livestock Trade Incident Sheet*.

The incident sheet must be clearly worded and fully filled out with all available data. The sheet must be sent to VLOG as soon as possible and within 2 working days at latest by email or fax following the occurrence of the incident:

- Email: [ereignisfall@ohnegentechnik.org](mailto:ereignisfall@ohnegentechnik.org)
- Fax: +49 30 2359 945 01

Changes/new findings (e.g. second test, results of root cause analysis) can be sent to VLOG at a later date (e.g. as a supplement to an Incident Sheet).

**As a general rule, the sooner a case is reported to VLOG the better, even if the information is still incomplete.**

### 3. Who can I contact if there is an incident?

- VLOG Head Office: +49 (0)30 2359 945 00 (during business hours)
- VLOG emergency number: +49 (0)30 2359 945 09 (when the office cannot be reached)

After the incident is reported, VLOG will assist you in managing the incident and any resulting crisis situations. The goal is to prevent damage to your facility, other system partners and the VLOG system.

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<sup>1</sup> [Guideline on handling mislabelled GMO feed](#)

# VLOG Incident Sheet

## Agricultural Group Organisation



Sign and submit to VLOG e.V.:

Email: [ereignisfall@ohnegentechnik.org](mailto:ereignisfall@ohnegentechnik.org)

Fax: +49 (0)30 2359 945 01

VLOG contact data for emergency incidents:

VLOG Head Office: +49 (0)30 2359 945 00

Outside of business hours: +49 (0)30 2359 945 09

### 1. Information regarding the group organiser

Name of business		
Business address	Street address	
	Postal code, city	
	Country	
VLOG ID		
Emergency contact person for VLOG	Name	
	Telephone number	
	Email/Fax	
VLOG certification body	Name	
	The certification body has already been informed of the incident → If this is not the case, please do so immediately	
Group members affected by the incident:		
(more) see annex		

### 2. Information regarding the incident

#### Type of incident

Feed containing GMOs was fed to VLOG animals, so that the minimum feeding conversion period must restart

Animals/products were marketed as "VLOG" although the requirements of the VLOG Standard were not met (e.g. minimum feeding conversion period, accidental swapping of animals/products)

Other:

Brief description of the incident (What happened? What is the (possible) cause?)

When was the incident noticed (by you and/or the group member)?

How did you learn of the incident?

Feed affected by the incident (please list additional feed on a separate sheet)

Feed from own production

Compound feed from mobile/jointly used or stationary/business-owned mixing and grinding facility

Feed purchased from a supplier:

Address:

Contact person:

Delivery date:

Feed name (commercial name)			
Type of feed	Feed material	Compound feed	Other:
Total quantity affected			
Batch number <sup>2</sup>			
- Amount already fed to animals			
Feeding period	to		

Which animals and products were affected by the incident? (animal type/number/barn/product amounts)

Test result (Please list additional results on a separate sheet)

A GMO test was conducted (attach a copy of the test report, if available)

Sample taken by:		
Date sample taken		
Sampling location <sup>3</sup>		
Test result (PCR): Amount of GMO content per species (e.g. soy, maize/corn...)		%
		%
		%
Test laboratory		

No GMO test was conducted

### 3. Measures

Affected business partners (esp. customers and suppliers) have been informed of the incident by telephone and in writing<sup>4</sup>

A list of affected customers is attached. The list includes quantities and delivery dates.

What measures have you taken or are you planning to take? When were they taken or will be taken?

Place

Date

Signature

<sup>2</sup> If not available: Provide the delivery slip number

<sup>3</sup> E.g. at delivery of feed, test completed by supplier, or other

<sup>4</sup> Unless otherwise contractually agreed