

VLOG Standard Annex 23	VLOG Group Description in Agriculture and Members List	Version 04.11.21
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Group description of sample group

Group organiser:

Responsible for group certification:

Activities of group members:

Contractors, subcontractors and outsourced processes:

Areas of responsibility of the group organiser:

Basis for initial and subsequent certifications

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Use of multiple certification bodies

[Werden mehrere Zertifizierungsstellen genutzt, so muss in der Gruppenbeschreibung klar ersichtlich sein, welche Aufgaben von welcher übernommen werden.]

Please attach a current list of your members using the template described below.

Members list attached

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Examples of filled-out members lists for group certification in agriculture (Annex 23a) and group certification in agriculture with laying hens (Annex 23b) can be found below. The members list must always be kept up to date by the group organiser. The group organiser has to immediately notify the certification body of any relevant changes. The Excel template, which is available on the VLOG website, must always be used to exchange data with the certification body (entire list or area marked in blue) and to transfer data to VLOG (area marked in green).

Sample members list (Annex 23a) - Part 1/2

Data exchange between the group organiser and certification body.									
VLOG Members List									Continued in Part 2/2 (see below)
									[...]
									[...]
Group member business name	Country code + postal code, if any	Site	Street and house number	Contact person	Email	Telephone	VVVO No. /official approval no.	Date of initial data collection by GO	[...]
Hans Müller	BB 12345	Feldkirchen	Feldweg 2	Hans Müller	hmueller@anbi-eter.de	0123 45675	123 04 567 089 xxxx	14.04.19	[...]
Milchhof Max	BW 98765	Milchbach	Am Milchhof 1	Max Bauer	milchhof@anbi-ter.de	0987 56765	987 06 543 021 xxxx	03.07.20	[...]
[...]									[...]

Sample members list (Annex 23a) - Part 2/2

Data exchange between the group organiser and certification bodies.										
Continued from Part 1/2 (see above)	Data transfer to VLOG:									
	Operation (group organiser):							VLOG-ID:	As of:	
	
[...]	Group member-ID	Postal code (123xx)	Areas of applicability	Risk category	Audit date (initial audit/ routine audit)	Audit result (%)	VLOG group entry date	VLOG group exit date	VLOG certification body	
[...]	10-12345-123	123xx	Cattle – cow's milk (raw)	0	23.05.2020	100	03.06.19		Name of cert. body	
[...]	10-12345-987	987xx	Cattle – cow's milk (raw)	2	Has not yet taken place	100	05.07.20		Name of cert. body	
[...]										

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Sample members list for laying hens/eggs (Annex 23b) – Part 1/2

Data exchange between the group organiser and certification bodies.									
VLOG Members List – Laying hens/Eggs									
<i>Continued in Part 2/2 (see below)</i>									
[...]									
[...]									
[...]									
Group member business name	Country code + postal code, if any	Site	Street and house number	Contact person	Email	Telephone	VVVO No. /official approval no.	Date of initial data collection by GO	[...]
Hans Müller	BB 12345	Feldkirchen	Feldweg 2	Hans Müller	hmueller@anbieter.de	0123 45675	123 04 567 089 xxxx	14.04.19	[...]
Milchhof Max	BW 98765	Milchbach	Am Milchhof 1	Max Bauer	milchhof@anbieter.de	0987 5676	987 06 543 021 xxxx	03.07.20	[...]
[...]									[...]

Sample members list for laying hens/eggs (Annex 23b) – Part 2/2

Data exchange between the group organiser and certification body										
<i>Continued from Part 1/2 (see above)</i>	Data transfer to VLOG:									
	Operation (group organiser):								VLOG-ID:	As of:

[...]	Egg producer: print number(s)	Group member-ID	Postal code (123xx)	Areas of applicability	Risk category	Audit date (initial audit/ routine audit)	Audit result (%)	VLOG group entry date	VLOG group exit date	VLOG certification body
[...]	1-DE-1234567	10-12345-123	123xx	Cattle – cow’s milk (raw)	0	23.05.2020	100	03.06.19		Name of cert. body
[...]		10-12345-987	987xx	Cattle – cow’s milk (raw)	2	Has not yet taken place	100	05.07.20		Name of cert. body
[...]										